

School District #5: Baie Verte, Central, Connaigre
Regular School Board Meeting
October 15, 2002
MINUTES

IN ATTENDANCE

Terry Brown, Chair
Carolyn Andrews
Clarence Brown
Raymond Gray
Albert Hodder
Gail Hoskins
Sharon Mayne
David Morrow
Sean Power
Gregory Roberts
Mabrey Winsor

Debbie Armstrong, Director of Education
Terry Hillier, Assistant Director (Finance & Administration)
Bonnie Lane-McCarthy, Assistant Director (Human Resources)
Frank Norman, Assistant Director (Programs)
Beverly Wells, Recorder

ABSENT

Randy Edison, Robert Elliott and Winston Keeping sent regrets.

1. Invocation

The meeting opened with invocation.

2. Presentations

There were no presentations at this meeting.

3. Program Presentation

There was no program presentation at this meeting.

4. APPROVAL OF AGENDA

On motion the Agenda was approved. (Brown/Mayne) Carried.
02/03

05-

5. MINUTES OF September 10, 2002

On motion the Minutes of the September 10, 2002, Regular School Board Meeting were approved. (Winsor/Gray) Carried.
06-02/03

6. BUSINESS ARISING

6.1. Leo Burke Academy, Ventilation System

Terry Hillier, Assistant Director (Finance & Administration), said the project has been tendered and he expects a tender will be announced soon.

6.2. School Facilities in Bay d'Espoir

The Director reported that following the last School Board meeting, a letter was written to the Minister of Education informing her of the Board's decision to close Holy Cross School, St. Alban's, and renovate Greenwood Academy, Milltown. On September 19 she and the Assistant Director (Finance & Administration) met with Gary Hatcher, Senior Director at the Department of Education and Ingrid Clarke, School Construction Engineer at the Department of Education to look at preliminary sketches of the proposed renovations. They talked about what different things meant in the preliminary drawing. Frank Norman, Assistant Director (Programs), then went to Bay d'Espoir and met with the four administrators from Greenwood Academy and Holy Cross School. On October 16 the Director, along with two assistant directors, will travel to the area again and meet with the staffs from both schools. It is hoped that a plan can be agreed upon soon and a meeting will be held again with Department of Education officials within two weeks. It is hoped that the building will be ready for occupancy in September 2003. The occupancy date will be clearer when time lines for the project are developed.

6.3. Student Transportation

Student transportation was discussed at the Finance and Properties Committee meeting earlier on October 15. Copies of the appropriate sections of both the Highway Traffic Act and the Canada Standards Association guidelines that direct Department of Education policy with respect to seating capacity on school busses was circulated to committee members. Terry Hillier highlighted the sections that needed clarification by members.

David Morrow said CRSC has a pilot project with a number of designated schools in District 5 and 6 whereby they will pay the cost of transporting students after hours to events. He said the deputy ministers have agreed with this.

6.4. Baie Verte Middle School, Renovations

Approval has been received for funding for maintenance and repairs of the walls in Baie Verte Middle School. A&E Services is the consulting firm and they will work with Works, Services and Transportation to get the project started as soon as possible. It is possible that the District's personnel will do the work.

6.5. Atlantic Conference, January 30 – February 1, 2003

The Atlantic School Board Conference will be held in Halifax, Nova Scotia, from January 30 to February 1, 2003. The Board will send the Director, the School Board Chair and two trustees. Those interested in going should contact Beverly Wells by November 30.

7. Reports

7.1. Director's Report

*On motion it was agreed to approve the staffing appointments listed in the Director's report dated October 15, 2002.
(Morrow/Hoskins) Carried.
07-02/03*

On motion it was agreed to approve the leaves as listed in the Director's Report dated October 15, 2002. (Winsor/Mayne) Carried.
08-02/03

On motion it was agreed to approve the single resignation as listed in the Director's Report dated October 15, 2002. (Andrews/Gray) Carried.
09-01/02

Ms. Armstrong highlighted her report stating that six schools participated in the Small Schools Symposium. Excellent evaluations were received from this Symposium. Some of the evaluations said they liked the Symposium because there was less theory and more practical issues. Some schools twined up with others in the District because of their likeness to each other.

The Director said a 10-minute presentation was made on behalf of the Board to the Hours of Work Commission. She said the presentation stated that if the Government is going to give extra hours, they should provide extra money to do it. Ms. Armstrong said a number of schools in the District also made presentations to the Commission.

7.2. Executive Report

There was no executive meeting since the last regular School Board meeting.

7.3. Financial Report

There was no financial report because the audited statement was presented at the beginning of this meeting.

7.4. Finance & Properties Report

There were two Finance and Properties meetings since the last regular School Board meeting.

Gregory Roberts said the Committee has revised the Board's capital funding priority list.

Mr. Roberts reiterated that the Board's auditor met with the Finance and Properties Committee earlier on October 15. He said the Committee asked a number of questions and he feels that controls should be in place for school councils and administrations.

It was announced that the School Board Office on St. Catherine Street has been sold and the staff will be moving by November 15, 2002.

Terry Hillier, Assistant Director (Finance & Administration), said La Rochelle Academy, Brent's Cove, has not been returned to the Roman Catholic Episcopal. Mr. Hillier said the Episcopal has been contacted and advised that no insurance is on the building should it be destroyed or damaged but no response has been received.

7.5. Personnel Committee Report

The Personnel Committee's Proceedings of September 18, 2002, were circulated for Board Trustees' information. Sean Power, Chair of the Committee, highlighted the Proceedings stating that 187 teaching positions had been filled prior to school opening in September 2002.

Terry Brown, Chair of the Board, said he would be calling the Social Policy Committee of Cabinet and request a

meeting to discuss teacher allocations in this District.

7.6. Programming Report

The Programming Committee met on September 10 and October 8, 2002. Carolyn Andrews reported that there would be a training session in November for new school councils. She also reported that a newsletter would be coming out within the next month and that a presentation will be made at the next Regular School Board meeting.

Ms. Andrews reported that the Committee will meet with the Safe Schools Policy Committee in November.

The Early Childhood Enrichment document circulated earlier to School Board trustees will be discussed at the next School Board meeting.

7.7. CRSC Report

Information from CRSC was circulated to School Board trustees. David Morrow highlighted his reports and advised that the next meeting will be held in Springdale on November 14. Mr. Morrow drew attention to a pamphlet about workshops and information sessions for volunteers and voluntary organizations in the Central Region.

7.8. School Board-Teacher Liaison Committee

The School Board-Teacher Liaison Committee has not met thus far this year.

7.9. NLSBA AGM

Carolyn Andrews had circulated information about the NLSBA AGM that was held in July 2002. She said as a result of elections held at that meeting, the executive is now more representative of the whole province than previously. She advised that Dr. Myrle Vokey has resigned from NLSBA. She said there is still discomfort and confusion in NLSBA as to where they are going and how they will get there. Ms. Armstrong suggested that resolutions to the AGM should be made in January for the next AGM in July.

7.10. CSBA Conference

Carolyn Andrews reported that the CSBA Congress 2002 Conference was well organized. She circulated a report to Board trustees.

8. NEW BUSINESS

There was no new business at this meeting.

9. Correspondence

There was no correspondence circulated at this meeting for discussion.

10. Outstanding Business

10.1. Home Schooling Policy (pg. 4, 00/01)

- 10.2. **Sale of Board Office (pg. 23)**
- 10.3. **By-Laws**
- 10.4. **Renaming Schools (pg. 22, 00/01)**
- 10.5. **Policy on Partnerships (pg. 33, 00/01)**
- 10.6. **Renovations at Windsor Academy (pg. 42)**
- 10.7. **Harbour Breton Trustee (pg. 73)**
- 10.8. **La Rochelle Property in Brent's Cove**
- 10.9. **School Review Committee – Springdale, (pg. 79)**
- 10.10. **Smoking Policy (pg. 2)**

11. Date of Next Meeting

The next Regular School Board meeting will be held on November 19 at Point Leamington Academy. School Councils in the area will be invited to make presentations to the Board.

12. Motion to Convene Annual General Meeting

On motion it was agreed to convene the Annual General Meeting. (Gray/Morrow) Carried.

10-02/03

Beverly Wells, Recorder

Terrance Brown, Chair of the Board